STATE OF CALIFORNIA INTEGRATED WASTE MANAGEMENT BOARD

LOCAL GOVERNMENT WASTE TIRE CLEANUP GRANT PROGRAM

Application Instructions

CHECKLIST FOR SUBMITTAL OF GRANT APPLICATION*

| Application must be printed double-sided on 8.5" x 11" recycled paper, all pages numbered consecutively, stapled in upper left-hand corner, submitted in the order listed below, and an original and 2 copies of the entire application package. |
|--|
| Table of Contents |
| Application Cover Sheet |
| Work Statement |
| Project Budget |
| Approved Resolution |
| Summary of current and previous tire grants from CIWMB |
| Project Report |

Submit one original and two copies to:
California Integrated Waste Management Board
Grants Administration Unit - MS 10
1001 "I" Street
P.O. Box 4025
Sacramento, CA 95812-4025
Attn: Kelley Tyack

*This list for the applicants' use only and is not a required part of the application package.

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*Note: All CIWMB Exhibits/Forms may be adapted to each local jurisdiction's computer software, however, the format must be followed as provided in this application package.

LOCAL GOVERNMENT WASTE TIRE CLEANUP GRANT PROGRAM

I. APPLICATION GUIDELINES

Program Description

Public Resources Code Section 42889 (e) authorizes the California Integrated Waste Management Board (CIWMB) to allocate monies from the California Tire Recycling Management Fund (Tire Fund) to pay the costs of cleanup, abatement, or other remedial action related to the disposal of waste tires. Grants will be awarded to local governments on a competitive basis for the removal, transportation, and disposal of waste tires from "legacy waste tire sites" and waste tire piles exceeding 500 waste tires located within the applicant's jurisdiction. A "legacy waste tire site" is defined as a waste tire stockpile containing 5,000 or more waste tires which is not actively receiving or removing tires from the premises. Sites with fewer than 500 tires will also be considered.

Applicant Eligibility

Any local government agency, including local enforcement agencies (LEA), county and city departments, fire districts, code enforcement agencies, and California Native American organizations, within whose jurisdiction a legacy waste tire site(s) and site(s) with 500 or more waste tires are eligible to apply for a Local Government Waste Tire Cleanup Grant. Cost for specific end-use for waste tires upon site cleanup will be considered but not including research costs. CIWMB will award a maximum of \$200,000 in grant funds to each successful grant applicant with a maximum of \$50,000 allowed per individual tire site.

Application Submittal and Review Schedule

Applications for the Local Government Waste Tire Cleanup Matching Grants Program are accepted on a continual basis. Applications will be reviewed for completeness eligibility, and adequacy, and additional information will be requested, if necessary. In order to rank and score an applicant, Board staff will be reviewing applications quarterly for Fiscal Year 2001/2002. Board staff anticipates awarding grant funds in July 2001 for all complete applications received by May 31, 2001, in October 2001 for applications received by August 31, 2001, in January 2002 for applications received by November 30, 2001, and in April 2002 for applications received by February 28, 2002. Applications received after February 28, 2002 will be reviewed and ranked in the next fiscal year.

Grant Funding

The maximum amount of grant funding an applicant can request from the CIWMB will be \$200,000 with a maximum of \$50,000 allowed per individual tire site. Grants will not be awarded to two agencies within the same jurisdiction (example: City of Sacramento Public Works Department and City of Sacramento Health Department).

Eligible Projects

Grant funding will be restricted to the cleanup of waste tire stockpiles, which contain more than 500 waste tires and sites identified as legacy waste tire sites by local government and CIWMB personnel. Waste tire sites less than 500 tires will also be considered. The cleanup project must be completed and all invoices submitted by April 30, 2003. In addition the cleanup projects must be developed to achieve maximum effectiveness and efficiency.

Eligible Project Expenses

The following waste tire site cleanup activities are eligible for grant funding:

- The cost for collecting and loading waste tires into transporting vehicles
- The cost for transporting waste tires by a waste tire hauler, registered or exempted by the CIWMB, to a permitted, excluded or exempted waste tire storage facility
- The cost for disposing of waste tires at a permitted, excluded, or exempted waste tire storage facility or disposal site
- The cost for specific end use projects associated with the site cleanup not including research costs

Ineligible Project Expenses

- Salaries and benefits for personnel not directly involved in cleanup activities
- Administrative overhead (costs for rental/lease of space, utilities, copying, office supplies, etc.)
- Overtime costs
- The development and distribution of educational materials
- Costs for obtaining necessary permits and licenses
- Activities associated with the preparation of a waste tire cleanup grant application
- Waste tire public awareness activities or tire amnesty days
- Cleanup of sites where an operating business is actively stockpiling tires

Application Review

After the close of the application period, a panel of CIWMB staff will review and score each grant proposal. Based on the scoring criteria (Exhibit F), staff will rank the grant proposals and, as funds allow, present the highest ranked proposals to the CIWMB for funding approval.

Partial Funding of Grants

Grant recipients may receive only a portion of the funds requested if the CIWMB determines that only part of the proposed project ranks competitively. In this event, CIWMB staff will incorporate any additional grant conditions and/or changes into the final agreement. CIWMB staff may require additional information to accurately assess the revised project. Any such changes will be made in consultation with applicants whose grant requests have received CIWMB approval.

II. APPLICATION INSTRUCTIONS

Grant applicants must submit the following information for proposed waste tire cleanup projects. All application materials will become the property of the CIWMB. A Waste Tire Cleanup Grant application **must**:

- include an original and two copies of the entire application package
- have a Table of Contents
- provide information in the order listed below
- have all pages numbered consecutively
- be double sided on 8.5" x 11" recycled paper

All exhibits included in this application package may be adapted to each local jurisdiction's software; however, the format must be followed as provided on the form attached to this document

APPLICATION COVER SHEET (EXHIBIT A)

The Application Cover Sheet includes basic information identifying the project, the applying jurisdiction(s), and the individuals responsible for the program implementation. The person signing this document must be the individual given signature authority in the jurisdiction's resolution (see page 15, Sample Resolution, Exhibit D). Please designate who will be responsible for the performance of this grant as follows:

WORK STATEMENT (EXHIBIT B)

The Work Statement must list all tasks described in the narrative of the Project Report (see EXHIBIT F) that are necessary to complete the project.

Description of Task(s) - Activities proposed within each task of the project.

Budget - Grant and Matching Funds necessary to complete each task.

Product or Results - Deliverable(s) for each task

Staff/Contractor - The person who will be responsible for implementing each task.

Time Period - The number of months for the implementation and completion for each task.

Major tasks should be broken into sub-tasks. The Work Statement attached to this document as Exhibit B may be adapted to each applicant's computer software, or reproduced as necessary. The Work Statement must address all objectives described in the Project Report.

PROJECT BUDGET (EXHIBIT C)

Please refer to the Ineligible/Eligible Project Expenses section of the application, when completing this form. The Project Budget should demonstrate that the proposed Work Statement (Exhibit B) will be carried out in a realistic and cost effective manner. Do not request more than the allowable maximum of \$50,000 per site or \$200,000 per jurisdiction or what you can reasonably use. All expenses must be itemized and copies of bids or estimates should be attached when applicable. Applicants are encouraged to indicate in the Project Report section of the application, what budget items should have funding priority if only a portion of the grant request is funded. Because these grants are competitive, grant recipients may only receive a portion of the funds requested. You will not increase the possibility of your grant request being reduced by indicating funding priorities.

On the Project Budget form, show the costs associated with each component of the project for which you are requesting grant funds. These components should have been identified in the Methodology section of the Project Report and listed in the Work Statement. Complete a separate page for each project component. For each cost, identify the amount of CIWMB Grant funds contributed and the amount of Local Government funds contributed. Itemize all costs and group them under the following Line Items as applicable:

Personnel - includes salaries, wages, and benefits for each wage-earning person who is employed by the local government agency or contractor who will be directly involved on site with the removal and transportation of the waste tires. If removal and transportation of the waste tires is contracted to a private firm, the cost charged to the local jurisdiction would likely be based on a per ton calculation, thus only local government personnel on site during the cleanup activities need to be listed in this section. Salaries will be calculated by multiplying the number of hours for each staff member by the salary rate. **Note:** Benefits are calculated as a percentage of the salaries and wages contributed by the employer for health care, retirement, insurance, etc. Indicate on the form the percentage used to determine benefits, and multiply the total salaries and wages by the percentage to get the total benefits. **Total Personnel** is the sum of salaries and benefits.

Contracts - include contracts with private companies for the removal, transportation, and disposal of waste tires from the legacy sites. The transportation of the waste tires must be contracted to a waste tire hauler currently registered by the CIWMB; the waste tires must be transported to a facility permitted or excluded by the CIWMB.

Equipment Rental - Itemize each piece of equipment to be used on the project and the rental or operational costs requested for reimbursement with contract funds. On a case-by-case basis, the CIWMB will consider purchase of equipment with Local Government Waste Tire Cleanup

Grant funds if specifically associated with a qualifying site cleanup.

Materials and Supplies - include disposable, protective clothing, gloves, safety glasses that are to be purchased with grant funds for personnel directly involved in the project. Itemize all of the materials and supplies by the item to be purchased, quantity, cost per unit and enter the total dollar amount that will be expended.

Other Costs - include training or miscellaneous costs not included in the above categories. Itemize each cost and include as much detail as possible such as the type and cost of training and the number of individuals that will attend.

Line Item Grand Totals - Total the Line Items for each applicable project component on the bottom line. The **Project Grand Total** is the sum total of the bottom lines for all project components.

APPROVED RESOLUTION (EXHIBIT D)

The grant application package must include an approved resolution from the applicant's governing body that authorizes submittal of a grant application for a Local Government Waste Tire Cleanup Grant and identifies the **title** of the individual authorized to execute any agreements, contracts, and requests for payment (see Exhibit D).

Regional Programs - <u>In addition to the resolution for the lead applicant as described above, applications for regional programs must include one of the following:</u>

- 1) A letter from each of the participating local jurisdictions stating that they want to participate in the regional program and authorizing the lead applicant to act on their behalf as both the applicant and Primary Contact; or
- 2) A resolution from each of the participating local jurisdictions authorizing the lead applicant to act on their behalf as both the applicant and Primary Contact; or
- 3) A copy of a Joint Powers Authority (JPA) agreement and a letter from each local jurisdictions' County Administrator or City Manager that authorizes the JPA to act on behalf of the jurisdiction as both the applicant and Primary Contact; or
- 4) A copy of a Memorandum of Understanding specifically for this grant proposal from each local jurisdiction that authorizes the lead applicant to act on behalf of the local jurisdiction as both the applicant and Primary Contact.

SUMMARY OF CURRENT AND PREVIOUS CIWMB TIRE GRANT AWARDS (EXHIBIT E)

Please provide the following information using Exhibit E:

Type of Grant - List current and previous grants that your jurisdiction has received from the

CIWMB since 1990. If your jurisdiction has never received a grant from the CIWMB enter "none"

Jurisdictions - List your jurisdiction as well as any others that participated in each grant.

Contract Number - List the contract number of any current or previous tire grants received from CIWMB.

Grant Award \$ - List the dollar amount awarded for each grant. Do not list what you requested.

Project Status - Indicate the current status of each tire grant received from CIWMB.

In addition to the information you provide on the form, describe, in narrative form, the following in regards to any current or past tire grant received from the CIWMB:

- 1) the relationship of each grant to the proposed program
- 2) the state of completion of each grant
- 3) the estimated per tire expense for each program
- 4) any significant achievements/setbacks that may have occurred

SCORING CRITERIA LOCAL GOVERNMENT WASTE TIRE CLEANUP GRANTS (EXHIBIT F)

Given the competitive nature of this process, completion of this section is crucial to the application's overall evaluation. A **Project Report** must be included with the Grant Application. The **Project Report** must include a narrative outlined to address the elements listed in EXHIBIT F. These are as follows:

- 1. **NEED** Clearly demonstrate the local and statewide need for the project and the benefits resulting from the project.
- Provide valid reasons why the project should be funded
- Show how the project addresses property owners who lack the financial resources to remediate the legacy waste tire site
- Describe current waste tire problems within the applicant's jurisdiction and specific mitigation measures being taken rectify the problems
- Describe past waste tire grants received from CIWMB and their relationship to current proposals
- Adequately describe any health and safety threats or environmental concerns
- 2. **OBJECTIVES** Clearly describe the objectives of the project and how they can be achieved with the time and resources allocated.
- Demonstrate that the objectives are derived from the identified need for the project
- Describe specific and measurable goals
- Demonstrate that the objectives can be achieved within the indicated time frame
- Describe the geographic area within which the project will be conducted

- 3. **METHODOLOGY** This section describes how the project will be carried out. It should: Identify the components that will be implemented to achieve the stated objectives.
- Discuss why the proposed activities are the best way to address the identified need.
- Identify staffing required to carry out the proposed project.
- Describe in detail how the objectives will be met with available time and resources.
- Describe involvement of any cooperating organizations.
- Present a specific plan for funding of the project beyond the term of this grant.
- 4. **EVALUATION** Describe the method to be used to evaluate the success of the project and determine if the objectives were met.
- Discuss the plan for evaluating and modifying methods during project implementation
- Clearly describe the criteria for determining success
- State who will be responsible for the evaluation
- Explain any statistical tests to be used
- Describe any evaluation reports to be produced
- Describe measures to be taken to prevent illegal tire disposal
- 5. **BUDGET** Describe and demonstrate that the project is cost effective in relation to the location, source, and quantity of targeted legacy waste tire sites.
- Provide sufficient detail to determine that the expenses itemized in the Project Budget are competitive with other waste tire remediation projects
- Include quotes, estimates, or other documentation to support claimed costs
- Describe cost savings (e.g. use of volunteer labor, cooperative efforts, in-kind services, recycling options, etc.)
- Address all program objectives and needs described in the Work Statement and narrative
- Clearly describe all budget items, including those for miscellaneous, contingency, or managerial costs

In specifying the legacy waste tire sites to be cleaned up during the project, this section should also include an operational plan explaining how the project will be conducted. This plan can include the following:

- Description of the legacy waste tire site(s) layout (include a map if possible)
- The method used for estimating the number of waste tires at each site
- List of safety precautions to be used
- List of materials and equipment to be used
- Excluding tires, other types of solid waste on the site
- Applicable recycling or end use portions of the project
- Description of methods used for storage and disposal of the waste
- Demonstrate how the project decreases the environmental impact of waste tires within the applicant's jurisdiction
- 6. **COMPLETENESS LETTERS OF SUPPORT, EXPERIENCE, ETC. -** State your case clearly and complete the application package as required in these instructions. Adhere to all deadlines as specified. Include evidence that you, the applicant, or your contractor(s) have

sufficient staff resources, technical expertise, and prior experience successfully managing grant programs to carry out the proposed project. For example, your proposal should:

- Include letters of support for the proposed project
- Address the ability of the applicant to coordinate contracted activities
- Include resumes, endorsements, references, etc.

7. EVIDENCE OF A RECYCLED-CONTENT PURCHASING POLICY OR

DIRECTIVE. – applicants should demonstrate the purchase of recycled-content products, recycled or reused products, such as purchasing re-refined oil, recycled-content paper, use of compost and mulch, use of rubberized asphalt concrete (RAC), and other "green" products or materials, or engage in other waste reduction activities where appropriate and feasible. In addition to earning points for implementing a recycled-content purchasing policy or directive, applicants may earn points by checking boxes on a list of commonly purchased recycled-content products and materials.

III. GRANT ADMINISTRATION

Grant Agreement

Following the Board's approval of the grant awards, the recipient will receive a Grant Agreement, Procedures and Requirements, and Terms and Conditions. These documents along with the applicant's Project Budget and Work Statement will comprise the grant agreement. The applicant's signature authority must sign the Grant Agreement and return the document to the CIWMB within 30 days of its receipt. The performance period will end on March 31st of the following year that the grant is approved.

Payment of Grant Funds

Grant funds are paid on a reimbursement basis of actual costs directly related to the implementation of the project as approved. Payment will be made only for costs described in the applicant's approved Budget Itemization. All payment requests must be prepared as described in the Procedures and Requirements and include an itemization with documentation of claimed expenses (e.g. receipts, invoices, Personnel Expenditure Summary Forms, etc.).

Audit Requirements

The Grantee agrees that the CIWMB, the State Controller's Office, and the State Auditor General's Office, or their designated representatives, will have an absolute right of access to all of the Grantee's records pertaining to the grant to conduct reviews and/or audits, including, but not limited to the Grantee's contractors, subcontractors, vendors, and any entity receiving benefit from the grant funds. These records pertaining to the grant funds will be made available to the designated auditor(s) upon request for the reviews and/or audits. Such records will be retained for at least three (3) years after expiration of the agreement, or until completion of any action and resolution of all issues which may arise as a result of any litigation, claim, negotiation, or audit, whichever is later. If an audit reveals the grant funds are not being expended, or have not been expended in accordance with the agreement, the Grantee may be required to forfeit the unexpended portion of the funds and/or repay the CIWMB for any improperly expended monies.

EXHIBIT A APPLICATION COVER SHEET

| State Of California | | Integrated Waste Management | | |
|--|----------------------|-----------------------------|-----------------|--|
| | | | | |
| Applicant | | | | |
| Applicant's Address | City | County | Zip Code | |
| Program Director | Title | Phone | | |
| Finance Officer | Title | Phone | | |
| Primary Contact | Title | Phone | | |
| Contractor(s) (if applicable) | | | | |
| Federal Tax Identification N | umber | Legislative I | District Number | |
| Brief Project Description (1- | -3 sentences) | | | |
| | | | | |
| | | | | |
| Total Grant Request: \$ | | | | |
| Certification: I declare, un CIWMB's consideration for knowledge and belief. | nder penalty of perj | | | |
| Name of Person Authorized | by Resolution: | | | |
| Signature | | Date: | Phone: | |

INSTRUCTIONS FOR APPLICATION COVER SHEET

Applicant

List the name and address of the local governmental agency applying for the grant award. If other jurisdictions have agreed to participate in the proposal, please list them on a separate sheet of paper and attach to Exhibit A.

Program Director

The person who has primary responsibility at the local level for the program. "Title" means the official position in the local government agency, e.g. Public Works Director. **The Program Director must be a local government employee.**

Finance Officer

The person responsible for fiscal management of the program.

Primary Contact

The person responsible for carrying out the project objectives (this may be the same person as the Program Director). All correspondence from the CIWMB will be directed to this individual. **The Primary Contact must be a local government employee.**

Contractor(s)

List any contractors who will be retained by the **applicant** for any aspect of program implementation.

Federal Tax Identification Number (if applicable) & Legislative District Number(s)

List the Federal Tax Identification Number(s) of private contractors and the Legislative District Number(s) for all waste tires sites proposed for cleanup.

Project Description

Briefly describe the highlights of the proposed project in the space provided.

Total Grant Request

Specify the total amount of funds requested from the CIWMB and the amount of matching funds committed to the project.

Applicant's Certification

By signing, the applicant is certifying that all application materials and supplemental information submitted are true and correct. The person signing this application must be the individual given signature authority in the resolution or authorizing document.

EXHIBIT B WORK STATEMENT LOCAL GOVERNMENT WASTE TIRE CLEANUP MATCHING GRANT

| Grant Applicant | Date |
|------------------|------|
| | |
| Proposed Project | |

| Task # | Description of Task | Budget | Product/Results | Staff/Contractor | Time Period (Dates) |
|--------|---------------------|--------|-----------------|------------------|---------------------|
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| | | | | | |
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| | | | | | |

EXHIBIT C PROJECT BUDGET

| | Appli | icant: | | | | |
|-----------------|---------------------------------|--------------|-------------|-----------|---------|-------------|
| PROJECT CO | MPONENT: | | | | | |
| Line Item | Title/Classification | No. Of Hours | Salary Rate | Benefit % | Total % | Total Funds |
| Personnel | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| Contracts (remo | oval, transportation, disposal) | | L | l | | |
| | | | | | | |
| Materials & Su | pplies | | | | | |
| | | | | | | |
| Equipment Ren | tal | | | | | |

Other Costs

EXHIBIT D SAMPLE RESOLUTION

WHEREAS, Public Resources Code (PRC) Sections 42800 et. Seq. Established the waste tire program for the State of California and assigns responsibility to the California Integrated Waste Management Board (CIWMB); and

WHEREAS, PRC Section 42826(a) allows the Board to expend available money in the California Tire Recycling Management Fund to pay the costs of cleanup, abatement, or other remedial action related to the disposal of used whole tires; and

WHEREAS, the California Integrated Waste Management Board allocated up to \$1,000,000 to Fiscal Year 2001/2002 Local Government Waste Tire Cleanup Grant Program; and

WHEREAS, said procedures established by the California Integrated Waste Management Board require the applicant to certify by resolution the approval of the application before submission of said application to the state; and

WHEREAS, the applicant will enter into agreement with the State of California for development of the project;

NOW, THEREFORE, BE IT RESOLVED that the (Title of Governing Body)

| | | ation to the California Integrated Waste Ma | • |
|--------------|-----------------------------|---|--------------------|
| | | Cleanup Grant. The (Title of Official) of the | ` |
| | , | eby authorized and empowered to execute i | |
| (Name of Ju | urisdiction all necessary a | applications, contracts, agreements and amo | endments hereto |
| | 2 2 | nds to implement and Carry out the purpos | e specified in the |
| grant applic | cation. | | |
| The foregoi | ng resolution was passed | by the (Title of Governing Body) this | |
| | day of | , 2001. Effective | , 2001 |
| ATTEST: | | | |
| Signed: | | Date: | |

(Name and Title of Official Authorized to Sign)

EXHIBIT E

SUMMARY OF CURRENT AND PREVIOUS CIWMB GRANTS

| Fiscal Year | Jurisdiction(s) | Contract Number | Grant Award (\$) | Brief Program Description | Project Status |
|----------------|-----------------|--------------------|---------------------|---------------------------|-------------------|
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
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| | LOCAL GOVERNMENT WASTE TIRE CLEANUP GRANT PROGRAM GRANT SCORING CRITERIA FOR FISCAL YEAR 2001/2002 |
|--------|---|
| | Applicants must score 70% (90 points) of 130 points to be considered for funding. |
| Points | Description |
| GENER | RAL CRITERIA |
| 30 | NEEDGrant proposal clearly describes and demonstrates the local or statewide need for the project and the benefits and end products resulting from the project. For example, proposal: Provides convincing reasons why the project should be funded; |
| | Addresses identified gap in service availability; current unmet need; |
| | Describes and documents the problem; |
| | Supports the existence of the problem with surveys, studies; |
| | Adequately describes any health and safety threats or environmental concerns. |
| 20 | 2. OBJECTIVES Work Statement and grant narrative are sufficiently detailed to determine that |
| | the project:Is based on the identified need described in the narrative; |
| | Describes specific and measurable goals and objectives; |
| | Describes specific and incastratic goals and objectives, Demonstrates that objectives can be achieved within indicated time frame. |
| 20 | 3. METHODOLOGY Grant proposal describes by task the activities to be undertaken to achieve |
| | the objectives. For example, proposal: |
| | Describes why the proposed activities are the best way to address the identified need; |
| | • Describes in detail how the objectives will be met with available time and resources; |
| | Identifies staffing required to carry out the proposed project; |
| | Describes involvement of cooperating organizations; |
| | Presents a specific plan for future funding. |
| 10 | 4. EVALUATION Grant proposal describes a method to evaluate the success of the project and determine whether objectives were accomplished. For example, proposal: |
| | Includes both process and outcome evaluation; |
| | Describes a method for evaluating and modifying methods during project implementation; |
| | States who will be responsible for the evaluation; |
| | • Explains any statistical tests or questionnaires to be used; |
| 10 | Describes any evaluation reports to be produced. DESCRIPTION |
| 10 | 5. BUDGET Grant proposal demonstrates that the project is cost effective in relation to the location, source, quality, and quantity of targeted wastes. For example: |
| | Budget itemization is sufficiently detailed to determine that proposed expenses are reasonable; |
| | • Quotes, estimates, or other documentation to support the costs claimed are provided; |
| | • All program tasks described in the Work Statement and narrative are itemized in the budget; |
| | • Cost savings are described, e.g., use of volunteer labor, in-kind services, recycling options, use |
| | of existing promotional materials, etc.; |
| | • Budget items for miscellaneous, contingency or managerial costs are clearly described and kept to a minimum. |

10 6. **COMPLETENESS, LETTERS OF SUPPORT, EXPERIENCE, ETC.**-Grant proposal is clearly presented and complete as required in the application instructions including adherence to all specified deadlines. Includes evidence that the applicant or its contractor(s) have sufficient staff resources, technical expertise and experience successfully managing grant programs, to carry out the proposed project. For example, proposal: Includes letters of support for the project; Addresses ability of the applicant to coordinate contracted activities, if applicable; Includes resumes, endorsements, references, etc.; Describes past grants received from CIWMB and relationship to current proposal. 7. EVIDENCE OF A RECYCLED-CONTENT PURCHASING POLICY OR DIRECTIVE 10 Applicants should demonstrate the purchase of recycled-content products, recycled or reused products, such as purchasing re-refined oil, recycled-content paper, use of rubberized asphalt concrete (RAC), use of compost and mulch, and other "green" products or materials, or engage in other waste reduction activities where appropriate and feasible. In addition to earning points for implementing a recycled-content purchasing policy or directive, applicants may earn points by checking boxes on a list of commonly purchased recycled-content products and materials. TOTAL POSSIBLE GENERAL CRITERIA POINTS 110 PROGRAM CRITERIA 8 8. Verification of disposal of tires at a facility that can legally accept waste tires. A letter from the operator verifying an agreement to accept waste tires must be included with the grant application. (4 total points) Verification of the reuse or recycling of waste tires removed or documentation that the waste tires are not suitable for recycling. Proposal specifies the facility that can legally accept the waste tires and a description of the proposed end use for the waste tires. A letter from the operator verifying agreement to accept waste must be included with the grant application. If the waste tires are not suitable for recycling, then photos showing the condition of the tires must be provided with the grant application. (8 total points) 9. Border Designation or Tribal Organization – tire site(s) that are located within 10 miles north of 4 the California/Mexican Border or on lands represented by a California Tribal Organization as defined in 25 USC section 450(b). (One-time bonus points offered to encourage participation by underserved areas.) 10. Enforcement & Prevention – proposal specifies local interagency enforcement activities aimed 8 at preventing the recurrence of illegal dumping of waste tires. A letter from each agency involved in enforcement activities must be included with the grant application. 20 TOTAL POSSIBLE PROGRAM CRITERIA POINTS 130 TOTAL POSSIBLE SCORE (Total of General Criteria and Program Criteria Points)